



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
February 14, 2023
6:00 PM**

MEETING WAS CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER AND THE INVOCATION WAS LED BY COMMISSIONER MURPHY.

Public Comment: No public comment.

Added Agenda Item: 10-year pinning ceremony for Lt. Skyler Rowland and Lt. Jeff Steel.

CONSENT AGENDA

Agenda Item; Approve the minutes from the January 10, 2023 Regular meeting. *Commissioner Delp made a motion to approve the minutes from the January 10, 2023, regular meeting as written. Commissioner Poole seconded the motion. All were in favor; motion carried.*

ADMINISTRATIVE AGENDA

Agenda Item; Treasurer's Report. Commissioner Delp presented the treasurer's report. As of January 31, 2023 the fiscal year-to-date expenses represent 33% of the annual budgeted expenses. The district received \$775.00 in impact fees for the month of January. There were no unforeseen expenses for the month of January. *Commissioner Murphy made a motion to accept the Treasurer's Report as read. Commissioner Delp seconded the motion. All were in favor; motion carried.*

Agenda Item; Approval of applying for Assistance to Firefighter's Grant (AFG) FEMA opened an application period for the 2022 AFG on January 9th, 2023. The deadline for applications was February 10th at 5:00PM. Due to time constraints, staff submitted the grant on behalf of Midway Fire District and the South Santa Rosa Training Alliance. It was agreed upon by neighboring Fire Chiefs from Holley-Navarre, Navarre Beach, and the City of Gulf Breeze that Midway would submit a regional grant request on behalf of the South Santa Rosa Training Alliance. The grant would bring in outside instructors to teach officer development for all four departments. This is considered a micro-grant in the amount of \$50,000, with a match of \$5,000. The \$5,000 matching will come from the 2024 and 2025 training budgets and the grant will cover instructor pay, travel, training props, and facility adjustments.

Commissioner Delp made a motion to approve the Assistance to Firefighter Grant request for training that was submitted on 2/10/2023, in the amount of \$50,000. Commissioner Poole seconded the motion. All were in favor, motion carried.

Agenda Item; Move campers at Station 37 to surplus.

September 13th, 2022, the MFD Board of Fire Commissioners approved the purchase of two 30'10" Aspen Trail campers for \$33,949.00 each with a total of \$67,898.00 from Carpenters Campers with the intention of adding them to surplus and selling or donating them upon completion of the mold mitigation and remodel at Station 37. The campers are in like new condition and will be advertised as such, and will be for sale between \$28,000-\$33,000.

In September of 2020, the City of Gulf Breeze donated 1.5 acres of land for future station 38. After a preliminary wetlands review on this land, it was revealed that the donated land has wetland issues that will prevent the draft design from being built. It was discussed with Samantha Able, Gulf Breeze City Manager, where she expressed interest in a trade between the City of Gulf Breeze and Midway Fire District. In exchange for donating enough land to meet the District's needs, the city has expressed interest in obtaining one of the campers to replace an existing camper that is being utilized at the wastewater treatment facility.

Commissioner Murphy made a motion to approve placing both 2022 Aspen Trail LE model 26BH campers Vin numbers: 4YDTATM20N8923172 and 4YDTATM20N8923171. One to be sold with a sealed bid process with a minimum bid of \$28,000, where bids will be opened at the next regular Fire Commissioners meeting following the advertisement. The second camper is to be donated to the City of Gulf Breeze in exchange for additional vacant property adjacent to future station 37, contingent upon approval of the exchange from the City of Gulf Breeze's city council. Commissioner Delp seconded the motion. All were in favor, motion carried.

Agenda Item; Performance review contract approval.

Gov. Ron Desantis signed into law a bill, known as Chapter 189.0695 during the 2022 legislative session, that requires all independent special fire control districts to have a performance review conducted in FY2023, and every five years thereafter. The final report must be filed with the District's governing board, the Auditor General, the President of the Senate, and the Speaker of the House of Representatives no later than July 1, 2023. West Manatee Fire District procured a contract through request for proposals with BJM CPA to conduct their performance review. West Manatee FD's process is much like that of the district's process. Section 189.053, Florida Statutes, authorizes special districts to purchase contractual services from the purchasing agreements of other special districts so long as the services were procured by a procedure or process that would meet the District's procedural requirements for such services. Since this requirement being met, it will allow the district also to hire BJM CPA.

Commissioner Murphy made a motion to approve the hiring of BJM CPA to conduct a performance review for \$52,500 due no later than 16 weeks from the effective date. Commissioner Delp seconded the motion. All were in favor; motion carried.

Chief's Report.

Adjourn; Commissioner Murphy made a motion to adjourn the meeting. Commissioner Delp seconded the motion. All were in favor, motion carried. Meeting adjourned at 6:30 PM.

Neal Carter, Chairman

Date

Bob Murphy, Secretary

Date