



**MINUTES
BOARD OF COMMISSIONERS
REGULAR MEETING
SEPTEMBER 9, 2014
7:06 PM**

MEETING CONTINUED FROM BUDGET HEARING WHICH BEGAN AT 7:00PM. COMMISSIONER GORRIS WAS ABSENT.

CONSENT AGENDA

Agenda Item; Approve the minutes from the regular meeting on August 12, 2014. *Commissioner Delp made a motion to approve the minutes as written for the August 12, 2014 regular meeting. Commissioner Cooley seconded the motion. All were in favor; motion carried.*

ADMINISTRATIVE AGENDA

Agenda Item; Treasure's Report. Missy Scarborough delivered the Treasurer's Report and shared with the commissioners that the bank balances as of August 30 were \$515,458.89 which includes Impact Fee and Capital Outlay balances. Missy stated that the District did not expect to receive any additional ad valorem funds this fiscal year. Missy stated that the District historically receives around \$10,000 in ad valorem taxes in October of each year as well as Fire Academy tuition in October. Commissioner Szymanski asked if there is a need for a cash flow loan. Missy mentioned that the line of credit with SunTrust Bank is still in place and available should the District need to draw funds from it but the cash flow balances are in line with the balances as of this time last year and the District did not need to draw from the line of credit last year. The decision was made to review cash balances at the October meeting and give further direction about the line of credit at that time. Missy directed the commissioners to refer to the projections spreadsheet where she pointed out that the spreadsheet had been updated according to the direction given at the August meeting which reflects the long term cash flow, per the projections spreadsheet, does not support the forecasted expenses and revenues. Commissioner Szymanski asked how long the current millage rate projections schedule has been in place. Missy replied that the current model has been used for probably 18+ months.

Commissioner McPherson made a motion to accept the Treasurer's Report as read. Commissioner Cooley seconded the motion. All were in favor, motion carried.

Agenda Item; Open Sealed Bids for Zodiac. Commissioner Szymanski opened the sealed bids as follows:

Harry Gibson \$4,100 *winning bid

Alexander Stavrakis \$4,000

Corey Lynch \$2,820

Agenda Item; Approve General Liability Insurance Renewal, Wayne Hood with Underwood Anderson. Chief Kanzigg stated that the commissioners have before them a recommendation to renew the District's insurance for fiscal year 2014/2015 with Underwood Anderson for \$127,207.56.

Wayne Hood with Underwood Anderson addressed the board to explain that the roughly \$18,000 increase in the worker's compensation coverage was largely due to a claim in 2013 which is currently around \$91,000 but the claim is still an open claim so it could get higher. Wayne explained to the commissioners how claims history and payroll are the two factors that play into annual rates. Midway Fire District also had a payroll increase for the 2013/2014 fiscal year as well as budgeting for a pay increase for the 2014/2015 fiscal year. Wayne explained to the commissioners that the rates each year are based on budgeted payroll but that each fiscal year there is also an audit which compares actual payroll to budget and adjusts the annual premium accordingly depending on audit results. Wayne explained to the commissioners that claims history is a three year model, not including the most recent completed fiscal year. *Commissioner Delp made a motion to approve Chief Kanzigg's recommendation as written. Commissioner Cooley seconded the motion. All were in favor; motion carried.*

Chief's Report. Chief Kanzigg discussed the District's August 2014 business. Chief Kanzigg informed the commissioners that the District has received a rating of 3 from the most recent ISO rating which is the rating the District has maintained for several years. Commissioner McPherson mentioned a concern about a large mulch pile on the property of Eager Beaver business. He mentioned an idea of a potential ordinance drafted by the District which would provide regulations in reference to such topics. Commissioner Szymanski asked Chief Kanzigg to look into it.

Public Comment: No public comment
No further items were presented.

Adjourn; *Commissioner Delp made a motion to adjourn the meeting. Commissioner Cooley seconded the motion. All were in favor, motion carried. Meeting adjourned at 7:31PM.*

Dave Szymanski, Chairman

Date:

Richard Delp, Secretary

Date: