

MIDWAY FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

REGULAR MEETING

*Minutes of October 8, 2024
Administration Building*

MEETING WAS CALLED TO ORDER BY COMMISSIONER CARTER AT 6:00 PM. THE PLEDGE OF ALLEGIANCE WAS LED BY COMMISSIONER CARTER AND THE INVOCATION WAS LED BY COMMISSIONER MURPHY.

Public Comment: No public comment

CONSENT AGENDA

ACTION REQUESTED: Approve minutes from the regular meeting on September 11, 2024. *Commissioner Delp made a motion to approve the minutes from the September 11, 2024 meeting as written. Commissioner Poole seconded the motion. All were in favor; motion carried.*

ADMINISTRATIVE AGENDA

Agenda Item: Treasurer's Report. Commissioner Delp presented the treasurer's report. As of September 30, 2024, the year-to-date fiscal expenses represent 81% of the annual budgeted expenses. The district received \$3,771.36 in impact fees for the month of September. There were no unforeseen expenses.

Commissioner Delp made a motion to accept the Treasurer's Report as read. Commissioner Poole seconded the motion. All were in favor; motion carried.

Agenda Item: Approve recommendation for eligible employees to participate in the Vacation Buy Back program.

Midway Fire District has allowed employees to exercise an option to cash in vacation hours already earned each year since 2010. An average of 12 employees each year cash in an average of 903 hours of vacation, totaling an average cost of \$23,127. To be eligible for this benefit, employees must have full-time, non-probationary status.

Commissioner Murphy made a motion to approve the recommendation to allow each eligible employee to cash in accrued vacation leave, not to exceed 96 hours per employee. Commissioner Poole seconded the motion. All were in favor; motion carried

Agenda Item: Review Medical Director's Contract

Dr. Kim Landry, MD, P.A. has been contracted with Midway Fire District since 2008. Dr. Landry provides clinical oversight, leadership, protocol and policy development. He also oversees quality assurance and quality improvement services. He identifies any training deficits in the EMS system, provides field observations of those rendering patient care, and conducts and sponsors medical research. The contract in place is reviewed annually by the Midway Fire District Board of Fire Commissioners to ensure compliance

and satisfaction. There were no changes to the contract with the exception of grammatical corrections and term dates.

Commissioner Delp made a motion to renew the Medical Director’s Contract.

Commissioner Murphy seconded the motion. All were in favor; motion carried.

Agenda Item: Renew Truist Line of Credit

Midway Fire District has maintained an open line of credit with Truist Bank since 2013. This was established as a safeguard should a natural disaster, such as a strong hurricane, make landfall in our area. Recovery efforts during natural disasters typically are very costly. Government agencies must be prepared to mitigate the disaster with its own resources until financial relief from FEMA becomes available. Approving the renewal would extend the maturity date of the current line of credit to October 11, 2025. There are no changes referenced in the Change In Terms Agreement dated October 4, 2024.

Commissioner Poole made a motion to renew the Truist Line of Credit in the amount of \$600,000 which will mature on October 11, 2025. Commissioner Labrato seconded the motion. All were in favor; motion carried.

Chief’s Report

Next Meeting Next meeting will be held on November 12, 2024 at 6:00 P.M. at the Administrative Building at 1322 College Pkwy. Gulf Breeze, Fl 32563.

Adjourn: *Commissioner Murphy made a motion to adjourn the meeting. Commissioner Poole seconded the motion. All were in favor, motion carried. The meeting adjourned at 6:51 PM.*

Neal Carter, Chairman

Date

Bob Murphy, Secretary

Date